### WHAT'S IN THIS GUIDE

Part 1

As an organization following Jesus Christ, Mission Light of Life exists to bring life transformation to every man, woman, and child. Haiti,

and we are committed to serving them, as well as other underserved communities.

international mission trips for churches, families,

and individuals, Mission Light of Life believes that sustainable transformation is possible by partnering with the local churches and indigenous leaders so that ongoing ministry continues long after you go home.

Thank you for serving with us as we partner with the local churches and indigenous leaders to

reach their communities for Christ. Providing Love to the people of Haiti

worthy goal, and we are thrilled to have you be a part of our Mission Light of Life family.

### ABOUT YOUR MISSION TRIP

Short-term mission trips are an incredible opportunity to grow spiritually, to cultivate an

awareness of the world and needs around you, and to respond to God's call to share the

gospel through personal, servant-minded ministry. As part of our mission of seeing lives transformed through Jesus Christ, we look forward to introducing visitors from around the

world to all the work God is doing in Haiti.

Trips will be planned by Mission Light of Life to involve team members in all the different facets of outreach ministry. Your team will have an opportunity to impact Haiti, just as much as the trip itself will have a long-term impact on you and your team members' lives. Team members will be a part of building intentional relationships in communities through work projects, ministry activities, and mobile medical clinics.

Empowering indigenous leaders leads to sustainable change. When your team works alongside these local churches and ministry partners who know the needs of their communities, you are helping these ministries serve more efficiently and effectively as we share the love of Christ together.

## Part 2 STRATEGIC MINISTRY TIME

As we work with the local pastors and leaders in the Haiti, we ask the question,

"What does your community need to be transformed?" Strategic Ministry Time allows us

to build and maintain meaningful relationships with the people of Haiti and

gather significant demographic information of the homes we visit that will be used to better serve each community. Through this time, we can model Christ together in all we say and do to ensure that every member of the community has a chance to hear and respond to the gospel.

#### CHURCH ADVANCEMENT PROJECTS

In addition to sports camp and kids club which are included in your \$595 trip cost, additional church advancement projects are available to purchase and participate in.

Showing people the love of Christ through Church Advancement projects demonstrates that the local churches care about the individual needs of the people in their communities, and it creates an openness to the gospel. You can be a part of meeting both the physical and spiritual needs in the Haiti. For further details on your projects and how you will spend your time serving during your week,

our CA Projects Coordinator will be connecting with your Trip Leader before your trip.

#### MAKE A RESERVATION

Available trip dates are posted on our website at https://missionlightoflifehaiti.org When deciding how many spots you would like to reserve, be as strategic as possible so that we are able to accurately project the number of personnel needed each week. There is a required non-refundable and non-transferable \$25 per reservation fee due upon placing your reservation. If you are traveling as an individual, you must be 18 years old. You will receive a confirmation email that confirms your trip and provides you with a Trip

Dashboard, where you can make trip payments, provide us with your flight information,

complete medical release forms, and more!

#### TRIP COST

Non-medical trip participant: \$1300 (including \$25 reservation fee)

Medical trip participant: \$1300 (including \$25 reservation fee)

Children (ages 6-12): \$400 (including \$25 reservation fee) Price Includes

- Lodging
- Emergency medical traveler's insurance (coverage details upon request)
- Transportation in Haiti including airport pick up and drop off
- Meals
- Medical Supplies for medical trip
- Translators
- Excursion Day\*
- Mission Light of Life expenses/administrative fees Part 3

We are so glad you are planning a trip to serve alongside Mission Light of Life as we bring life

transformation to every man, woman, and child through Jesus Christ. Giving Love to the

people of Haiti is a worthy goal and we are thrilled to have you as part of

our Mission Light Of Life family. To help be fully prepared, we encourage you to go through this

packet in-depth with all your team members.

Once you arrive at our campus, your team will be given an itinerary for your week. We take care

of all in-country traveling logistics and have a community that is ready for your team to

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#### Part 4

meaningfully engage with in various work projects and outreach programs. Your team will be escorted at all times when off-campus by a translator. The last day of your trip will be spent doing an excursion, where your team will have the opportunity to debrief what God has done in and through you on your trip.

#### **BOOKING FLIGHTS**

Teams and individuals are responsible for their own airfare, as it is not included in the cost of the trip. Mission Light of Life asks that all flights arrive and depart Port Au Prince Haiti on Saturdays or Wednesdays only. This allows us to be good stewards of transportation expenses, as well as ensure your team is met by one of our staff members. If you are unable to find a flight that meets our request, we may allow you to book flights into an alternate airport for an additional fee for the team (pricing varies by group size). If you cannot find flights that arrive on Saturday or Wednesday please talk with your Light Go Trip Coordinator before booking for approval. There will be a fee associated with any off-day travel.

When at all possible (and the cost is reasonable), we ask that you please purchase flights that arrive into before 9:00 PM. However, when the savings are significant, we do permit teams

to purchase flights that arrive later. For approval on flight arrivals/departures beyond 9:00 PM, please contact your Light Go Trip Coordinator.

Be sure to check with the airline for current restrictions, embargos, and luggage weight limits, etc. Prior to traveling.

HOW TO PAY FOR YOUR TRIP

In an effort to be good stewards of our resources, we have initiated a required reservation fee And payment system for all mission trips. Please see the below guidelines regarding trip Payments.

- \$25 non-refundable fee per spot reserved
- 50% of total team and individual payment due 90 days out from trip departure date
- 100% of total team and individual payment due 30 days out from trip departure date Trip Payment

Trip payments are non-refundable and should be made online on your Trip Leader Dashboard.

If you are a trip participant, your trip leader can provide you with a team and individual link where you can

make payments toward your trip.

Payments can also be made via check by sending it to: Mission Light of Life

P.O. Box 5481 Stockton, California 95205

Or to website too

Please include your trip number and individual on the memo line and let your Trip Coordinator know you will

be sending in a check. Or pay online Part 5 PREPARING TO TRAVEL TO Haiti

For complete information on travel to Haiti, refer to the Port Au Prince Haiti

page on the U.S. State Department Travel Site at

https://travel.state.gov/content/travel/en/international-travel.html.

PASSPORT

All North Americans traveling to Haiti required to have a passport for

entry into the country. You can check with your local post office for a passport application. You

can also go to the U.S. Department of State's website at http://travel.state.gov/passport or the

Passport Canada web page at www.passportcanada.gc.ca.

If you are applying for a new passport, allow 10-12 weeks to receive it. All travelers should

bring a photocopy of the first two pages of their passport in their carry-on luggage in the rare

event that a passport is lost. All passports must be valid for at least six months after the

first day of your trip.

IMMUNIZATIONS AND GENERAL HEALTH INFORMATION

We recommend everyone discuss recommendations for anti-malaria medication and

immunizations with their doctors and follow their For information on immunization recommendations to Haiti, please refer to the

CDC website: https://wwwnc.cdc.gov/travel/destinations/traveler/none/Haiti.

Our Medical team will be available to assist you with team healthcare needs. Team leaders, we strongly suggest that either you or your team members carry some of these basic health supplies for use in the event of common conditions seen while working in the Port Au Prince Haiti:

- Gatorade and/or electrolyte replacement tablets
- Pepto Bismol
- Anti-diarrhea
- Tylenol, Advil
- Cold/Flu
- Benadryl (for an allergic reaction)
- Bandaids, Neosporin, Hydrocortisone cream/ "itch relief" cream
- ACE compression wraps, chemical cold pack(s)

In addition, team members should carry a larger-than-normal supply of any prescription medications and should bring medications that they might have to use at home on an as-needed basis, such as:

- Inhalers
- Sinus/allergy medications
- Cough/cold medicine
- TUMS or Pepcid
- Cold-sore/Canker-sore medication Part 6 ALLERGY DISCLAIMER

If you have food allergies (nut, gluten, dairy, etc.), you will need to bring supplemental food, as we are not able to avoid cross contamination. Mission Light of Life uses peanut butter on the food buffets several times each week. Due to kitchen limitations and lack of storage space, this food needs to remain with you and needs to be non-perishable (rice cakes, peanut butter packets, tuna packets, Chex cereal, protein bars, trail mix, etc). Thank you for your Understanding.

For severe food or substance allergies, plan to carry two EpiPens.

PREGNANCY DISCLAIMER

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As a precaution, we recommend that any women who are pregnant or think they might be Pregnant NOT travel with Mission Light of Life until further notice due to the potential risk of the virus. While the infection is generally mild, it can be very dangerous to a developing fetus and has been linked to microcephaly in babies when the mother is infected with the virus during the first trimester. PHYSICAL CONDITION AND MEDICATIONS

If you are over the age of 50 or have any health conditions (heart disease, diabetes, asthma, lung problems, severe allergies, mental illness, etc.), please have a thorough medical evaluation before traveling to Haiti, and communicate those conditions and needs to Mission Light of Life before arriving.

Any trip participants with a newly diagnosed condition or anyone who becomes ill before the trip, should delay or reschedule their trip. Medical identification (tags, bracelets, cards, etc.) must be carried by anyone with chronic illness such as diabetes or heart conditions. Trips to Haiti can be moderately stressful physically and mentally, and

Sometimes further strain comes with high temperatures, intense sun, mosquitos, hilly terrain, and lots of walking. People with mental illness or physical disabilities are required to disclose such information to us before being approved to travel. Be sure to carry all prescriptions and Required medications in your carry-on luggage. If you have a history of asthma or sinus and allergy problems, bring your medication, even if you haven't used it in a long time or don't need it at home. INTERNET AND COMMUNICATION

Mission Light of Life staffs carry working cell phones to be used in emergencies only. These are not to be used for any other communication by team members or individually. Some American cell phone

Companies work in the Haiti. Wi-Fi is available where you will be staying for a

\$25/week per person fee.

PLANNING FOR EVERYDAY IN Haiti

Once you arrive in Port Au Prince Haiti, your team and individual will be given an itinerary for your week.

We take care of all the in-country traveling logistics. Your team will be escorted at all times

when off-campus by our staff or interns.

# HAITI Past 6 UNKING/ ELECTRICITY/ FANS

Team members and individuals will stay in the Mission Light Of Life Guesthouses. Your team members and individuals will be

separated by gender into separate rooms, each with twin bunk beds. You may want to bring earplugs, if you are a light sleeper! There are fans in most rooms. Standard US three-pronged electrical outlets are available in all rooms. Bunk rooms on each of our campuses include running water and showers. Mission Light of Life will provide a pair of clean sheets for you, as well as a pillow. Please bring your own bath towel and washcloths.

#### WATER

Please do not drink or brush your teeth with tap water. Purified water will be provided for you.

We encourage you to drink as much purified water as possible. Make sure you are drinking

Continuously, even when you do not feel thirsty. You will need to bring a reusable water bottle

for the week.

### SHOWERS

Please shower with as little water as possible, as water is very precious in Haiti . It is strongly encouraged to turn the shower on to rinse, off to lather, and on to rinse

again. The same is suggested for the washing of hands: on, off, on.

#### FOOD

We will prepare most of the meals for you and other visiting groups throughout the week. In some cases you will prepare your own sack lunch.

### HANDOUTS TO LOCALS

Mission Light of Life kindly asks you not to hand out any items to locals. This includes but is not limited to money, candy, toys, or water. We, as an organization working for lasting change in the Haiti, are trying to discourage locals from seeing or expecting handouts from visiting Americans. Mission Light of Life is striving to encourage a culture of locals Helping locals. There will be an opportunity to donate items at the end of your mission trip. These items will be distributed through the local church and Village Champions to the

Surrounding partner communities.

MISSION LIGHT OF LIFE STORE AND SHOP

You will have the opportunity to shop at the Mission Light of Life store on campus. You will find

apparel, jewelry, local items, coffee t-shirts hot ect., and much more. The amount of money you bring will

depend on your desire to buy souvenirs. Payment is cash only or PayPal app. We

Recommend bringing cash in small bills. You can also shop on our online store.

### LOSSES

Mission Light of Life and/or its employees, agents, or volunteers are not responsible for any team

Member's and individuals lost money, stolen money, damaged luggage, lost luggage, or loss of any other

personal property. We do everything possible to prevent these unfortunate incidents; however,

they sometimes occur despite our efforts.

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# Part 7 REMEMBER THESE OPTIONAL ADDITIONAL COSTS

• Personal souvenir money for the Mission Light Of Life store and coffee shop and t-shirt ect.on campus,

Suggested \$50-\$100 (cash or PayPal app only; smaller bills suggested & PayPal app needs

to be downloaded prior to arrival in the

• Internet cost, \$25/week/person (paid via credit card when you arrive on campus)

• Lunch money for excursion day if you want something other than the lunch Mission Light of Life will provide

• Church Advancement Project Costs; pricing varies according to project Part 8 SUGGESTED PACKING LIST

- Passport
- Personal-sized water bottle (one-quart that can be used all week is recommended)
- Personal-sized fan (battery operated)
- Hat
- Sunglasses
- Bible, journal, pen, and MOH devotional
- Toiletries (toothbrush, toothpaste, soap, shampoo)
- Towel and washcloth
- Sunscreen
- Insect repellent
- Personal snacks (e.g. Clif bars)
- Souvenir money

### INSECTS

Extra-strength insect repellents and insecticide sprays are useful for repelling mosquitoes and

Spraying sleeping quarters. Be sure to place this in your checked baggage.

### DRESS CODE

The local Haiti pastors have requested that, in order to respect the culture and be most

Effective in ministry, we abide by the following dress code. Our staff on the ground reserves

the right to ask you to change if you do not comply. Thank you for your understanding. We

do not have a laundry facility available to trip participants

## WOMEN'S DRESS CODE

## Skirts

• 1-2 skirts or dresses that are at least to the knee or longer must be worn for

## church

• Leggings can be worn under skirts that are to the knee or longer

## Shorts/Pants/Capris

- Bring several pairs of shorts to the knee, loose-fitting/flowy pants, or
- Loose-fitting capris that can be worn in the community on CA project days
- For the communities, please wear jeans or loose-fitting/flowy pants (no

## Leggings), or a skirt

• No yoga or workout pants outside of campus!

## Shirts

- Bring 4-6 simple, solid, light weight, breathable shirts
- Shoulders, chest, and back must be covered
- No tank tops outside of campus!

### Swimsuits

• One-piece or tankini

### Shoes

- Durable sandales (e.g. Chacos/Tevas)
- Closed toe shoes/work boots (if applicable to projects)
- Tennis shoes
- Shower flip-flops

Part 8 MEN'S DRESS CODE

Shorts

- Bring 2-3 pairs of shorts and/or pants
- Athletic shorts can be worn for CA projects
- Khaki, Cargo, or Hiking Shorts can be worn in the community

Pants

• Bring 1-2 pairs of pants for church; nice jeans recommended, and dress pants

are preferred for church

Shirts

- Bring 4-6 simple, solid, light weight, and breathable shirts
- Collared shirts for church
- No tank tops outside of campus!

Swimsuits

• Trunks – No Speedos

Shoes

- Durable sandals (e.g. Chacos/Tevas)
- Closed toe shoes/work boots (if applicable to projects)
- Tennis shoes
- Shower flip-flops

MEDICAL PARTICIPANT'S DRESS CODE

Licensed Medical Team Members should plan to wear full scrubs or scrub bottoms and a t-shirt.

We ask men not to wear earrings and women to only wear them in their ears to respect culture. ARRIVAL FLIGHT INFORMATION

When traveling to Port Au Prince Haiti you will need to complete an Online

Customs Form prior to your departure for the and again prior to departure back into the U.S.

Your trip coordinator will ensure the Trip Leader receives this link. Upon completion of the online

form, you will receive a QR code, so plan to have this handy on your phone (we recommend it

#### HAITI TRIP GUIDE

be screenshotted). Here is the information you will need to fill out the form:

- Province: La
- Municipality:
- Section:
- Street and number (if needed): S/N Calle Obdulio J

Address of our campus, if needed:

Carretera

#### CONTACTS AND EMERGENCY NUMBERS

For changes or delays on the day of your travel, please send a text message with updated details: team or individual name, flight number, and new arrival time to the Mission Light Of Life Light Go cell Phone: +1 (209-546-2422

For all other inquiries, please call the US office at +1 (209) 209-546-2519 during normal business Hours Am 8: 4 Pm

# Part 9 IMMIGRATION

At the immigration department, you will be asked for your passport and possibly your QR code from the online customs form you filled out. To ensure a smooth transition through the Immigration line, please have your passport and QR code readily available for the immigration officer.

#### **BAGGAGE CLAIM**

Once you pass through immigration, you will move directly to baggage claim. You may be approached several times by airport employees seeking to help you. If you do not need assistance, kindly tell them "No, Mercie " which means "No, thank you."

Keep your group together in one area, and assign two or three people to get the luggage off the carousel for the whole team and individual. In some cases, the luggage will have already been pulled off and

will be lined up in the large open area to the right of the carousel. We recommend tagging your

Team's or individual luggage in a unique way for easy identification. For example, tie the same color ribbon

on each luggage handle. Once your team or individual has secured its luggage, you can head to the

### Customs checkpoint. CUSTOMS

Once you have your luggage, you will go through the customs checkpoint. Have your QR code Readily available for the customs agent. The customs agent will clear you to leave the airport. When you pass through customs, you will exit the airport. Once you exit the building, start looking for our Mission Light of Life staff member, who will be waiting just inside or outside of the exit doors wearing a Mission Light of Life shirt or holding a Mission Light of Life sign.

### DEPARTURE FLIGHT

On the day of your departure, you will leave for the airport approximately 3-5 hours before your flight departs from the airport. Please have your luggage packed and ready to go before then.

On campus, there will be a link to the departure customs forms. You can fill out the departure form before your trip, or you can fill it out while in the before you go to the airport.

#### AIRPORT DROP-OFF

A Mission Light of Life driver will transport you to the airport. You will be dropped off at the front of the airport. It is possible that there will be locals who want to assist you with your bags into the airport. If they help you with your bags, you are expected to tip them. It is acceptable to tell them, "No, Mercie " which means "No, thank you."

You will need to show your passport before you will be allowed to enter the airport. Once inside the airport, your bags will be screened by airport officials. When you get through the initial security checkpoint, you will then proceed to your airline's counter to check your bags and get your boarding papers.

## Part 10 DEPARTURE CUSTOMS

After you check in with your airline, you will proceed to customs where you will show them your passport and possibly your QR code. When you pass through customs, you will proceed to another security checkpoint. At this checkpoint, you will be asked for your boarding pass. You cannot have any liquids at this checkpoint.

## CONCLUSION

We are committed to ensuring you and your team and individual have an excellent mission trip experience in

Haiti . If you have any questions, please reach out to our LightGoTrip

Coordinator. We believe God is going to do amazing things in and through you as you serve on

your mission trip. We look forward to seeing you and serving with you in Haiti

## TEAM LEADER CHECKLIST

□ Make reservation and pay the \$25 non-refundable, non-transferable reservation fee per

person

Direct trip participants to their LightGo Trip Guide (located in the Trip Details and

Resources tab in their Dashboard) Each participant must complete their Medical Release Form (due 60 days from

departure). Their form is found on their Trip Participant Dashboard.

□ Mark two trip payment deadlines on your calendar:

□ Initial 50% due 90 days prior to trip start date

□ Final 50% due 30 days prior to trip start date

Check in with team to ensure passports are current for travel

 $\hfill\square$  Book team flights and submit itineraries on your Trip Leader Dashboard

Church Advancement Projects (payment and project selection due 30 days out from

departure) if additional projects were selected

Distribute the Mission Light of Life 21 Day Devotional Books (sent approximately one month

prior to departure). It's also available digitally for you and your team.

## DISCUSS WITH TEAM

□ Strategic Ministry Time training packet (located in the Trip Details and Resources tab in

The Dashboard) 🖵 Dress Code

Suggested packing list

□ Extra spending money for souvenirs

